

RLTSC General Committee Meeting

Minutes – 8 September 2021

Kyri Costi (**KC**, Chair); Adam Gamsa (**AG**, Hon Sec); Gavin Green (**GG**, Squash); Alison Argyle (**AA**, Tennis); Suzi Lynch (**SL**, Bar & Social); (collectively, **Committee**)

1 APOLOGIES FOR ABSENCE

Simon Hancock (**SH**), Danine Irwin (**DI**), Felicity Pick (**FP**)

2 CONFLICTS OF INTEREST

None declared

3 MATTERS ARISING FROM LAST MEETING:

Membership role on the Committee – Nicola is presently taking the lead with GG and AA, and renewals process went smoothly. Encourage Nicola to come to us with membership ideas. **KC to inform Nicola and Gavin to follow up**

Complaint regarding coach – been dealt with

Written agreements with squash coaches (Jane Sheridan) – ongoing. **GG progressing**

Bar renovation investigation – **SL liaising with Steve Hambling**

Security gate – **Nicola progressing under KC's supervision now ADT alarm has been fitted. A possibility is replacing the system. The current system can only deal with 2 doors. Currently membership details are being maintained in two places, which is limiting**

DI to test enquiry form to ensure it is routing to the Coaching email address – changes made and this now appear to be functioning properly. Complaints stopped regarding lack of responses

KC/GG to investigate whether membership renewal has gone to squash only members – they hadn't but this has been fixed

GG looking into PSA squash tournament – not progressed. Expensive, so RLTSC is putting on adhoc exhibitions instead.

SL to investigate H&S documentation on Club Cloud OneDrive – **SL needs access. Will coordinate with Jeanette**

4 CHAIRMAN'S REPORT

Written report submitted

Staff happy to be back working

Clubroom redecoration – on hold while it is predominantly being used by the coaches

Derek Thorpe has looked into solar panels and provided some high-level figures. Worth pursuing further. **KC to thank Derek and explain that the number of years that the building would have to remain unaltered for the capital outlay to be recouped appears prohibitive**

5 TREASURER'S REPORT

SH submitted the June 2021 management accounts prior to the meeting

AA spotted some anomalies, which will be corrected

SH looking to stand down. **KC will ask SH to find a successor in the first instance, preferably so that there is an overlap period. AA suggested a name and will communicate with them as a possible candidate and will mention that to SH**

6 COMMUNICATIONS

Report submitted by DI

Committee decided to leave clock where it is

GG has made some tweaks to the squash part of the website, now he has access

Bar opening times to be corrected on the website – **SL to action, the plan would be for Committee to update their pages**

7 TENNIS

AA submitted written report

Access to area behind courts 7-9 for construction vehicles is difficult. Pre-planning for Padel is with the council. If negative response from the council then AA suggests that we might invite ideas from the membership with what to do with that area.

8 SQUASH

GG submitted written report

GG looking for assistance in finding a replacement

GG will pick up project to build extra Court

GG will look into means to keep doors open

9 WELFARE

FP will arrange for the Committee to watch the LTA safeguarding video

10 SOCIAL

Ladies squash festival week – Jillian will be running an event on Saturday 25 September 12-8pm (bar will be open). Will ask Richard to do a BBQ to tie in with tennis social

Macmillan event raised £815 for charity

Christmas party will be on 18 December

Bar staff shortage – **DI/SL to issue request for candidates**

11 AOB

SL to investigate whether we have more than 5 employees and the H&S implications

Sponsorship – AA will ask Head, Wilson and Yonex whether they are interested in the tennis section, to be confined to small scale sponsorship rather than club-wide

AA queried whether we should revert to locking the side-gate but decision was made to leave as is.

12 NEXT MEETING

Wed 8 December proposed