

Minutes of RLTSC General Committee meeting held on 4th July

Present: Simon Spalter (SS) Chair; Mike Jaffa (MJ), Dermot Wickham (DW), Simon Hancock (SH), Kyri Costi (KC), Nyall Jacobs (NJ).

In attendance: Jordan Miles (JM)

Apologies for absence: Bridget Arik, Suzi Lynch

Conflicts of interest: None declared.

Matters arising: *New members:* Melissa Singer needs to be reminded to send out details of new joiners on a weekly basis so that they can be welcomed into the Club. Only adult members will be named. **Action:NJ**

ClubSpark system: is part of the LTA system and is GDPR compliant.

Members' details: these have been removed from the bar area.

Guest fees: dealt with during MJ's tennis report.

Tennis court hooks: these have not been missed so will not be replaced.

Court scoreboards: it has been decided that these will only be used during tournaments.

Net winders: the new system appears to be working well.

Out of hours cover: NJ will arrange for details of JM's phone number & SS's email address to be posted. **Action:NJ**

Chairman: A review of the Office function has been carried out with the assistance of JM and Richard Glass and better understanding of the Office role has been achieved.

The court development scheme has been reduced to a tender between two contractors & it is anticipated that work will start in mid September and should come in below the initial budget.

Our neighbour on Watling Street has been granted informal use of our car park for the time being, but must secure his car port by 10th September.

Access sharing with Radlett Village Institute – various Committee members and staff will contact the 10 Trustees, with the idea of encouraging them to support the idea. **Action:ALL**

Open Day: We will consider a different date next year, having chosen this year's date to coincide with the LTA's Great British Tennis Weekend, but there are too many clashes with other local events. JM has been promoting the event through local schools and via social media.

LTA minimum registration standards: DW is working with the Office to ensure that we will be compliant by 1st October. Claire Sugarman has taken on the role of Welfare Officer and she will be assisted by Laura Collins.

Finance: the bar lost £973 in the 3 months to 31st March, but the weather was very poor in the first quarter and we await the figures for the 2nd quarter.

Tennis: We have had several instances of people who are no longer members continuing to play and of members not paying fees for their guests. These people are effectively defrauding the club, although policing this and challenging the individuals concerned is invidious. The procedure for paying guest fees should be made clearer and a better wording will be drafted, while a reminder of the procedure will be sent to members. **Action:MJ/NJ** We have also identified a problem with coaches giving lessons to non-members, despite having introduced the "Coaching Membership" category to counteract this. JM has introduced a system whereby the coaches must supply a weekly list of the people whom they have coached. Introducing various categories of temporary membership was discussed but rejected as it was felt that our fees, particularly for young people, are already very reasonable. We have also had some selection issues this year, especially with our ladies' teams. MJ will hold another Tennis Forum in the Autumn and the idea is that JM & Laura Collins will have more input into team selection next year. **Action:MJ** It was also agreed that coaches will *not* enter the doubles events at this year's closed Club Championships.

Squash: proposals for improving the organisation of squash coaching are

still being explored, particularly with the aim of improving & sustaining junior development. There are also issues with some people giving squash lessons on the Club courts but not repaying the Club any fees. The floors of the squash courts are showing signs of age and these may be replaced in 2019, at an approximate cost of £3000 per court.

Communications: NJ requested more content for the newsletter, preferably by the Monday of the week the newsletter is published. **Action:ALL**

AOB: Our swipe card system needs upgrading and we could consider extending it to the side gate. Proper quotes will be circulated to the Committee. Action:KC

Our HD TV channels don't work properly. DW has arranged to trial an aerial signal booster & he will report back. **Action:DW**

Next meeting: Thursday 27th September.