

Minutes of RLTS General Committee meeting on 27th September 2018

Present: Simon Spalter (SS) Chair, Mike Jaffa (MJ), Dermot Wickham (DW), Simon Hancock (SH), Kyri Costi (KC), Nyall Jacobs (NJ), Suzi Lynch (SL).

Absent: Bridget Arik. SS to contact.

In attendance: Jordan Miles (JM).

Conflicts of interest: None declared.

Matters arising: *New members:* Melissa Singer to be reminded to produce a weekly list of new adult members. **Action:NJ**

Out of hours cover: JM's phone number & SS's email address to be publicised. **Action:NJ**

Radlett Village Institute (RVI): dealt with under SS's report.

Guest fees: A reminder has been sent to members. The Office to be asked to collate data, although we would have to make sure we are GDPR-compliant. **Action:MJ**

Tennis Forum: dealt with under MJ's report.

Newsletter: dealt with under NJ's report.

Television: An engineer has fixed the problem with the HDTV channels.

Chairman's Report: We are continuing to organise local park tennis events in Radlett & Borehamwood.

Claire Sugarman is reviewing our welfare policies, co-ordinating with Laura Collins. It will be checked whether our safeguarding records are up to date. **Action:JM**

Our neighbour has closed the access through our drive; SS will continue to monitor his parking arrangements.

RVI remain unwilling to grant RLTS any access.

Work on tennis courts 7-9 will start on 8th October & there will be some disruption until the work is completed in December. All seems on track & should be within previous budgets.

The Office performance has improved & we have taken accounting in-house. To improve future efficiency, the Office, JM & Trustees are each to produce a monthly spreadsheet, showing planned actions and completion dates.

Finance SH: The £25k grant from Sport England should finally be forthcoming after we have received our EPC certificate, which will cost £300.

Tennis MJ: A request for a non-member to be allowed to play for the Club in the Ladies' Winter Vets' League was discussed & unanimously rejected. Agreed policy is that 2 non-members per team will be allowed to play for the Club in the Men's & Ladies' Herts League 1st teams, with the approval of JM.

Some felt that the entry for the Club Closed Tournament this year was poorer than ever. MJ asked for suggestions to improve this & it was agreed that the Tennis Committee should produce proposals & then the tournament would be in the calendar early in 2019.

JM is to liaise with Anthony Searle about the organisation of Wednesday social tennis.
Action:JM

Squash KC: Players booking courts & then not turning up is a frustration. A reminder is to be sent out advising members that even if they cancel late, they will get their fee back if the court is re-booked. **Action:NJ**

Court refurbishment is planned for 2019 & detailed estimates will be produced.
Action:KC

Communication NJ: More non-junior content is still required for the Newsletter. The Club web site appears rather dated & not mobile-friendly & NJ will liaise with JM & consult the membership. **Action:NJ**

Bar & Social SL: The bar report is hard to understand as the monthly figures appear to be driven by stock purchases & SH will produce a quarterly analysis of bar profits.
Action:SH A Halloween evening is planned for 31st October and a Christmas Party on 15th December.

Date of next meeting: Monday 3rd December.

AOB: MOD Pizza of Borehamwood continue to be interested in sponsorship & pizza voucher arrangements.

KC mentioned we are in the process of upgrading our access control system, whereby magnetic cards would be replaced with proximity cards.