

Minutes of RLTSC General Committee Meeting held on 23rd April 2018

Present: Simon Spalter (SS) Chair; Mike Jaffa (MJ), Suzi Lynch (SL), Dermot Wickham (DW), Simon Hancock (SH), Kyri Costi (KC), Nyal Jacobs (NJ).

In attendance: Jordan Miles (JM), Bridget Arik.

Apologies for absence: None.

Conflicts of interest: None declared.

Membership Secretary: SS introduced Bridget Arik to the Committee. She is interested in filling the role of Membership Secretary, where her experience & knowledge of data analytics could prove valuable. It was agreed that we should record why any member leaves the Club.

Matters arising: *New members:* Melissa Singer will be reminded to supply this information to NJ monthly. Melissa should also supply all new member information to MJ/KC/JM who should then follow up by introducing them to details of social tennis & squash, Club teams etc. **Action:MS/NJ/MJ/KC/JM.**

Limited company: SH reported that Brian Hardy & Rob Reith had both resigned as directors after over 25 years as directors. SH, SS & DW now held the shares in the limited company in trust & Jackie Underwood was also now a director.

Cash reserve: SH confirmed that he would keep to the commitment made at the AGM that the Club would maintain a cash balance of at least £50k. We have not yet received the £25k from Sport England.

Membership fees: MS had actioned the 2% increase in annual subscriptions.

Chairman: We have not followed through on a couple of enquiries for venue hire. We can only hire to Club members & a function would need to be supervised. SL felt that the return did not justify the amount of effort required from volunteers. Room hire for pilates etc has not generated enough business for the operators to wish to continue.

EGM/AGM Review: SS has met with the LTA surveyor & we will be going out to tender for firm pricing over the summer. The electrician thinks we will have sufficient power not to require upgrading the floodlights on Courts 1-6 to LED so this should be a considerable cost saving over budget. Work is anticipated to start in October.

Maintenance: Most of the spring clean has been done, but some equipment needs to be repaired or removed & JM is co-ordinating. The platform tower, which had previously been used for squash maintenance, is being reviewed by SS in conjunction with Richard Glass & this will probably be sold or scrapped. The honours boards should eventually be re-sited in the club room. Anthony Searle is collecting old tennis balls, for which the Club can get 20p per ball.

GDPR: We need to amend the consent form & send it to members. The MyCourts software in use now requires members to give consent. We need to check that the ClubSpark system is compliant. **Action:JM** The Club is only using members' details for legitimate purposes so we are unlikely to be breaching guidelines. Some members have queried whether their information should be available if they participate in Club Leagues, but it was confirmed that this is secure on the club web

site & unavailable to outsiders. The list of members' details should be removed from the bar. **Action:JET**

Access control: KC had been investigating quotes for an access system which included a PIN, but it was felt that the current card system was more than adequate.

Squash: The recent tournament was deemed a success, although some had commented that it was dull to see the same players contesting several different finals. It was agreed that, next year, players will be allowed to enter the Open plus just one age group event. It would also be good if the Junior Tournament finals could be played on Finals Night. It was also felt that a review of the Sunday Junior Squash was required, with the objective of converting more players into members, via the coaches. Team shirts, which some of the squash players have requested, were discussed at some length, also encompassing the tennis teams. It was concluded that players should be encouraged to buy RLTSB branded shirts from the club web site where the cost was only £12:50, but team captains were welcome to seek sponsorship deals.

Tennis: Simon Valins has been co-opted onto Tennis Committee with specific responsibility for Juniors. There had been some issues with former members playing tennis but not paying guest fees & MJ will contact them. **Action:MJ** There are also some issues with coaches coaching non-members who don't pay the necessary guest fee. **Action:JM** MJ is liaising with Nigel Booth about the format of the Club Tennis Tournament & it was agreed that this should remain closed to outsiders. The "Open Weekend" will be held on 6th-8th July. SS hope to hold a parent/child tournament in May, including outsiders, in the hope of attracting increased participation by younger players. The hooks at the back of the tennis courts, where some used to hang clothes, have gone & this will be investigated. **Action:JM**

It was agreed that plastic court scoreboards should be a regular feature: MJ to investigate the cost. Action: MJ Net winders are regularly disappearing & they should be screwed to the nets.
Action: JM

Social: SL reported that there had been difficulties with members buying tickets for the Jazz Evening through the web site, which appears to prevent anyone from buying more than 1 ticket. Members should have been informed earlier about this by email.

Out-of-hours cover: NJ presented a draft document on arranging a more robust procedure for members dealing with problems when the Office was unoccupied. After some debate over what constituted a genuine emergency, it was agreed that a poster with some contact details would be arranged.
Action: NJ

Wimbledon Ballot: This will take place on Wednesday at 7:00pm. DW confirmed that if a member wants to use a proxy, this must be confirmed beforehand with the Office. If a member is absent & has not appointed a proxy, they will simply be allocated the tickets as they come out of the draw. JM will be organising a group of juniors, coaches & parents to attend Men's Final's Day & is liaising with JET over the No.1 Court tickets.

Next Meeting: Wednesday 4th July at 7:30pm.