



Radlett Lawn Tennis & Squash Club
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ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN of the Forty Second Annual General Meeting of
The Radlett Lawn Tennis and Squash Club to be held at
8.15pm on Wednesday 22nd March 2017 at the
RLTSC Clubhouse, 425 Watling Street, Radlett, Herts. WD7 7JG**

AGENDA

1. Apologies for absence.
2. Minutes of the Annual General Meeting held on 23rd March 2016 (available at the meeting).
2. To receive the General Committee Report.
3. To receive the Hon. Treasurer's Report and, if thought fit, to approve and adopt the statement of Accounts for the period 1/1/2016 to 31/12/2016 (see Note A).
5. To receive the Reports from the respective Sub-Committee Chairs.
6. To elect officers for the year 2017-2018 (see Note B).
7. To approve the re-appointment of the auditor.
8. Any other business.

By Order of the General Committee
Molly Barton – Hon. Secretary

3rd March 2017

NOTES

- A. Copies of the accounts will be available in the Clubhouse prior to the meeting and from the office 1 week prior to the meeting.
- B. Nominations may be made for the Officers of the Club and the General Committee. A nomination form is enclosed. Nominations, duly completed, to be returned to the Hon. Secretary at least 5 days prior to the date of the AGM.
- C. Only one copy of this Notice is sent to each household. Please ensure that each member in the household is made aware of its contents.
- D. Junior Members may attend the meeting and have limited participation, but are not entitled to vote.

The Radlett Lawn Tennis and Squash Club, Registered Charity No. 1117605